



For Information Please Contact
Tammie Richter • 218-333-9761
Email: womensexpo@bemidjipioneer.com

Exhibitor Information

When : Saturday, September 22, 2012

Exhibit Time: 8:00 a.m. - 3:00 p.m.

Where: Sanford Center, 1111 Event Center Dr. NE, Bemidji, MN 56601

We invite and welcome your participation as an exhibitor in the 6th Annual Bemidji Pioneer Women's Expo. By participating in this day long event, you will reach women from all walks of life and ages. The Expo will be featuring breakout sessions on topics that are informative to women, including: health, finance, fitness, fashion, home decorating, etc. Refreshments will be available all day in the food court.

No sale or food or beverage items, alcohol, firearms, ammunition, or hazardous materials will be permitted. Lit candles in booth are not permitted. We reserve the right to turn away vendors not in compliance with these rules.

All booth spaces include pipe & drape dividers. Booth location is on a first-come, first-served basis and will be assigned following the receipt of your complete registration form and appropriate fee. Load-in will be individually scheduled from 12:00 - 6:00 pm on Friday, September 21. All vendors must load-in on September 21. If you do not show up by 6 p.m. your booth will be forfeited with no refund. In order to facilitate load-in you must show up at your scheduled time. Load-out begins at 3:00 p.m. and must be accomplished by 5:30 p.m. on Saturday. **NO EARLY CLOSURES.** Your booth **must** remain open until the end of the expo. Electricity will be available for all booths, vendor must provide power cord. Vendors are responsible for their own trash.

The Women's Expo will be marketed to a wide geographic area utilizing print, broadcast and online media in Minnesota and North Dakota, including the Bemidji Pioneer.

Registration deadline: For the early bird discount, forms with payment must be postmarked by Friday, June 15, 2012. To guarantee a booth and advertising in the tab all registrations and advertising material must be received by Monday, August 27, 2012. Late registrations add a \$25.00 late fee, and will be accepted on a space available basis through Friday, August 31, 2012.

Enclose registration fee, Exhibitor registration form, Liability Waiver, and Minnesota Operator Certificate of Compliance and mail to: The Bemidji Pioneer, Women's Expo, PO Box 455 Bemidji, MN 56619.